



Company Search Order Form

Name of Company	
Company No.	
Relevant property – for conveyancing searches	
Documents needed – for copy document searches	
Other information	

Select	Type	Description	Price
	Full Search	Name, registration number, date of incorporation, registered office, directors, secretary, shareholders, last filed accounts, mortgage details, previous company names, if applicable and principal activity. Memorandum and Articles provided at the additional charge of £6.	£33.00
	Standard Search	Name, registration number, date of incorporation, registered office, Directors, secretary, shareholders, mortgage details, previous company names if applicable and principal activity.	£30.60
	Profile	Name, registration number, date of incorporation, registered office, date of last annual return and accounts, previous company name, directors, secretary, mortgages, liquidation, receivership, administration and striking off notification.	£18.00
	Copy Document Search	Copy of any specified filed documents	From £16.20
	Conveyancing Search	No outstanding charges revealed	£12.00
	Conveyancing Search	Outstanding charges revealed	£30.60
	Registered Office	Confirmation of the company's registered office	£10.20
	Winding-up Petition Search	Necessary details for winding-up petition	£19.20
	Pending Petitions Search	A search to check if any winding up petitions are pending at Court	£13.20
	Director Search -by company		£10.20
	Director Search -by individual		£10.20
	Monitoring Service	A service to check for documents being filed at Companies House	Free
	Update	A search to update a previously compiled report	From £12.00
	Liquidation/Receivership	A search to reveal all liquidation or other adverse notices and returns	£12.00
	Industrial and Provident Society	A report from records held by the FCA	£74.50
	Archive Searches - additional disbursement	Additional disbursements if Companies House archive needs to be searched	£20.00

I/We undertake to be responsible for your fees in accordance with your Terms and Conditions of Business, a copy of which is available to view at www.yorkplace.co.uk.

Name	Reference
Firm	
Address	
Email:	
Tel:	Fax:
Delivery Method	Email Fax Post DX

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